

# Administrative Review Report

MARLBORO TWP BD OF ED - 025-03030 Monmouth County

## Findings and Corrective Action:

<b>Site Name</b>		
<b>Form Name</b>	Off-Site Assessment Tool	
<b>Question #</b>	1000	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:19 PM	The Local Wellness Policy (LWP) must be updated with current requirements. More information regarding the LWP can be found in SNEARS under the Resources tab. Simply click on the link on the left side (in green). Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
<b>Site Name</b>		
<b>Form Name</b>	On-Site Assessment Tool	
<b>Question #</b>	126	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:05 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.
<b>Site Name</b>	MARLBORO ELEM	
<b>Form Name</b>	On-Site Assessment Tool - Site	
<b>Question #</b>	1403	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:07 PM	The Hazard Analysis Critical Control Point Food Safety Plan was available on day of review. However, Standard Operating Procedures were not signed. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
<b>Site Name</b>	FRANK J DUGAN SCHOOL	
<b>Form Name</b>	On-Site Assessment Tool - Site	
<b>Question #</b>	1403	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:07 PM	The Hazard Analysis Critical Control Point Food Safety Plan was available on day of review. However, Standard Operating Procedures were not signed. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
<b>Site Name</b>	MARLBORO ELEM	
<b>Form Name</b>	On-Site Assessment Tool - Site	
<b>Question #</b>	1404	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:08 PM	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. In addition, SFA did not have documentation indicating that two food safety inspections were

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		requested in the current school year. Describe in the corrective action how this will be corrected.
<b>Site Name</b>	FRANK J DUGAN SCHOOL	
<b>Form Name</b>	On-Site Assessment Tool - Site	
<b>Question #</b>	1404	
<b>Due Date</b>		
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 06/20/2017 02:08 PM	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. In addition, SFA did not have documentation indicating that two food safety inspections were requested in the current school year. Describe in the corrective action how this will be corrected.